

2018.1

Project Title

Buildings - Compliance & Approval

Place of Worship Extension

Objective/
Summary

Engage with Building Consultants and rectify all building issues (Compliance and Approvals), including all unapproved buildings and one new building

1. Mufti House (Shed) - existing
2. Caretakers Unit - existing
3. 3 Bedroom House - existing
4. Ladies extension Wing - existing
5. Canteen Area - New

Project Number	2018.1
Status	In Progress
Stage	DA - Development Approval
Expected Completion	December 2020

Budget	\$	40,000.00	\$15K Approvals, \$25K Build/Remediate
Actual (to date)	\$	15,648.45	
Variation	\$	24,351.55	Under budget

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 40,000.00	Savings
2	Donations/Collections - specific to project	\$ -	
3	Cost Recovery (old Board)	\$ -	TBD
	Total In	\$ 40,000.00	

Expenditure	Item	Cost (Paid)	Ref.	
1	Building Inspection & Report	\$ 594.00	INV-18129	BCSP Pty Ltd
2	Deposit: Preliminary meetings, measure & floor plan	\$ 1,100.00	A2818	Arch Design & Drafting
3	Final: Preliminary meetings, measure & floor plan	\$ 1,100.00	A2818-2	Arch Design & Drafting
4	Drawings and Approvals - Council/DA	\$ 7,064.20	A2818-3	Arch Design & Drafting
5	Legals Costs - BCC, Searches, Certifiers etc	\$ 1,443.75	Inv126	Lawyers with Integrity
6	Preliminary & Working Drawings for DA	\$ 1,723.95	A2818-4A	Arch Design & Drafting
7	Advertising for DA	\$ 1,218.05	A2818-5	Arch Design & Drafting
8	413 - Consultation Fees - Building Planning	\$ 577.50	3949	Ken Drew Town Planning Ltd
9	QLD Gov - state corridor/transport assessment	\$ 827.00	1032301853	QLD State Government
	Total Out	\$ 15,648.45		

<i>Planned Expenses</i>	<i>Item</i>	<i>Cost (unpaid - projected)</i>	<i>Ref.</i>	<i>Quote</i>
1	Drawings & Approvals	\$ 12,844.00	Tony - Builder	A2828
2	Canteen Wing Construction	\$ 15,000.00	Quote - TBC	
3	Building Remediations	\$ 10,000.00	Quote - TBC	
4	Total Expected Costs	\$ 37,844.00	TBC	

Notes:

All Expenditure managed in Xero Accounting

* Tonys quote - increased due to advertising in Courier Mail (COVID-19 cause Quest shutdown)

* Increase- Allowed \$825, Actual was \$2043.05

* Ken Drew had additional charges for attendances - arrange advertising \$577.50

QR approval was also needed - proximity to rail line \$827.00

We are over Approvals budget of \$15K by: \$ 648.45

Architectural Design & Drafting - Total so far \$ 12,206.20

|*

2019.1

Project Title **Tap-n-Go Quest Donation**

Objective/ Summary

Donation Terminals

Pilot 1 Tap n Go Quest Donation terminal (men's side). Expand if pilot successful – 2 more terminals – 1 mens, 1 ladies.

1. Mens \$10 Terminal - Pilot
2. Men's \$20 terminal
3. Ladies \$10 Terminal

Project Number	2019.1
-----------------------	--------

Status	Pilot Completed
Stage	B - 2 more Terminals
Expected Completion	Dec-20

Seeking Donations

Budget	\$	1,650.00
Actual (to date)	\$	532.40
Variation	\$	1,117.60

Under budget

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ -	Savings
2	Donations/Collections - specific to project	\$ 550.00	Members [#]
	Total In	\$ 550.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	1 Donation Point Tap Reader & Freight	\$ 532.40	84242	Quest Payment Systems
2				
3				
	Total Out	\$ 532.40		

NOTES

[#] Donated by 2 members

\$550

Seeking Donation

\$

1,000.00

2 more terminas'

Donation for terminal in Ladies and another \$20 Terminal in Men's area.

2019.2

Project Title

Property Upkeep and Maintenance

Place of Worship - Maintenance and Upkeep

Objective/
Summary

Address high water bills – fix water leak,
add aerators, fire reel compliance. New
prayer chairs, ladies wudhu area lights

1. Fix Water Leak
2. Lighting - Ladies Wudhu
3. Aerators to Tap
4. New prayer chairs

Project Number	2019.2
Status	Completed
Stage	Final
Expected Completion	Dec-19

Actual Completion Thursday, 31 December 2020

Budget \$ 1,500.00

Actual (to date) \$ 1,092.57

Variation \$ 407.43 Under budget

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 1,000.00	Savings
2	Donations/Collections - specific to project	\$ 500.00	Member [#]
	Total In	\$ 1,500.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	Fix Water Leak - investigate & fix	\$ 1,804.00	1296, 1426, 1294,1293	Century Gold Plumbing
2	Fire reel compliance - inspect & repair	\$ 313.00	1427	Century Gold Plumbing
3	Aerator to Taps	\$ 119.57	001-24507-8018	Bunnings (Mo)
4	Wudhu Area Lighting - labour and electrical switch, lighs etc. free	\$ -	No Charge INV1007	Rahimat Handyman
5	White prayer Chairs x20	\$ 660.00	324 - 997681	Amart (Mo)
	Total Out	\$ 1,092.57		

NOTES

[#] Donated by member for 20 new chairs

\$500

2020.1

Project Title Mosque Refresh & Update

Place of Worship - Clean, Paint, Update

**Objective/
Summary**

While in COVID-19 shutdown, take opportunity to clean, paint, fix issues, update and refresh

1. Bidet in toilets
2. Lighting
3. Paint Doors, Paving Paint
5. Carpet Clean
6. Clean chandeliers/fans
7. Pressure Chlorine Clean
8. Aircon x 2 replacement
9. Connect NBN - Phone/Internet

Project Number	2020.1
-----------------------	--------

Status	Completed
Stage	Finalised
Expected Completion	Mid June 2020

Actual Completion Friday, 19 June 2020**Budget** \$ 5,000.00**Actual (to date)** \$ 4,562.69**Variation** \$ 437.31 **Under budget**

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 3,000.00	Savings
2	Donations/Collections - specific to project	\$ 2,000.00	Member [#]
3	Acrylic Masjid Taqwah Sign	\$ -	BoD Donation
	Total In	\$ 5,000.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	NBN Connection	\$ -	No charge	NBN CO
2	TPG Connection/Setup - 10GB Bundle*	\$ 59.99	TPG Monthly	TPG
3	New Tube Lights (x16) for Patio	\$ 390.19	15122654	John R. Turk
4	New Light installation - Electrician	\$ 300.00	00615	Safeway Electrical
5	Parts & Labor - Bidet x6, Mufti house locks	\$ 599.83	INV1007	Rahimat Handyman

6	5 x Paving Paint 10litre, rollers, brush etc	\$ 1,041.89	919987-0919991	Bunnings
7	Carpet vacuum & Clean	\$ -	No charge	BoD & Snr Mo
8	Chandelier, lights and fan clean	\$ -	No Charge	Mo & Muktar
9	Concrete Crack Filler	\$ 20.50	014-09921	Bunnings
10	External clean - Chlorine, sprayer	\$ 82.29	17395	Bunnings
11	Paving Painting & Door painting - labor	\$ -	No charge	BoD, Snr Mo, Mansoor
12	PC repairs and service	\$ 75.00	19471	System Requirements
13	2 x Aircon units	\$ 1,254.00	15150261	John R. Turk
14	Aircon install	\$ 680.00	25092260	Coolmatic Refg
15	Large White Acrylic Sign - Masjid Taqwah	TBD	BoD Donation	AllPrinting
16	Total mosque and kitchen clean		No charge	Snr Mo, BoD
17	Tall book shelf	\$ 59.00	7.5.2020	IKEA (Mo)
18	Lectern - Imam	-	No charge	BoD (Mo Afzal) & Snr
	Total Out	\$ 4,562.69		

NOTES

*Monthly \$59.99 Plan with TPG Increased from \$29.99 plan due to usage front TV & Imam

Donated by Br Walli Bhai

Multiple quotes for AirCon Unit (ref: BoD Muktar Ali)

Multiple Quotes on AC installers on ServiceSeeking

Curtis Air & Electrical	4.9 stars reviews - \$600 each	\$ 1,200.00
Coolmatic Refrigeration	5 stars - \$600-\$700	\$ 680.00
Stay Bright Electrical	4.4 stars - \$550 each	\$1,100
Daniel Hoebe	No reviews	\$800
- Cheapest and good ratings - Coolmatic Refrigeration		

2020.2 Project Title

3 Bedroom House Renovation

Renovation - 119A

Objective/ Summary

While vacant and COVID-19 shutdown, take opportunity to renovate, clean, paint, fix issues, update and refresh

1. Roof Clean, Point & Paint
2. Exterior Paint
3. Interior Paint
5. Kitchen Renovation
6. Clean and polish
7. Electrical & lights - new

Project Number	2020.2
----------------	--------

Status	Completed
Stage	Finished
Expected Completion	Mid May

Actual Completion Saturday, 16 May 2020

Budget	\$	20,000.00	
Actual (to date)	\$	24,988.42	
Variation	-\$	4,988.42	Over budget

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 20,000.00	Savings
2	Donations/Collections - specific to project	\$ -	
3	Mujtaba - Paid 1st Installer	Donation	Mo/Mujtaba
4	Dishwasher - 2nd hand	Donation	Tahir/Shamshad
	Total In	\$ 20,000.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	Roof Clean & Paint	\$ 4,400.00	1117	Mr Highlights
2	Exterior Wall, Eaves, Gutters, Fascia etc	\$ 8,300.00	1002	Abel Loc Paint & Deco

3	New Meterbox & Repairs	\$ 4,081.00	INV-0092, INV-0093, INV-0091, INV-0088	NNC Electrical
4	Interior Paint - walls, doors, ceilings	\$ 3,000.00	1005	Abel Loc Paint & Deco
5	Kitchen reno* - tiles, cabinets, DW, Fans, plumbing, electrical (labor & parts)	\$ 2,853.69	INV1009	Dan Handyman (Rahimat)
6	Bunnings - Kitchen cupboards, sink, tapware	\$ 1,787.85	189033, 00189061, 09521138, 09521163	Bunnings
7	Bunnings - Screens, sealant, keys etc	\$ 19.24	16737745	Bunnings
8	Bond Clean, screen repairs - BoD	\$ -	No charge	BoD, Afzal Snr, Kylie
9	Floor Polish		No charge	Mo Afzal
10	Skip Bin	\$ 500.00	INV-2945	Clint's Skips
11	Laundry tap leak - new	\$ 46.64	1420140	Bunnings (Hurshid)
	Total Out	\$ 24,988.42		

NOTES

* Mujtaba had offered installed for kitchen - started but due to COVID-19 he could not finish.
Only did 1 large cabinet assembly

Service Seeking Quote: Kitchen

Jordan's Cabinets - Quote for kitchen \$3,960 Q-1538

- includes supply and fit- softclose

- Excludes tiling and electrical

- Excludes DW fit

- Additonal to dispose, plumber, Sink,

Flickmixer, DW fit

1450 Q-1538

\$5,410 TOTAL

With Rahimat & BoD

\$ 4,641.54

SAVINGS **\$768.46** and more electrical work

Paint - had requested multiple quotes:

1. Abel Lockington Paint & Deco - Exterior \$8,300

2. SurePaint - Exterior starting @ \$8430

3. Abel Lockington - Interior	\$3,000
4. Mr Highlights - Roof - clean, point, paint	\$4,400

Over-budget Explanations:

Meter-box was non-compliant - unexpected and needed to be replaced

2020.3

Project Title Mosque CCTV Security

Upgrade/replace CCTV

**Objective/
Summary**

Masjid Taqwa CCTV system needs upgrade. Old cameras, out of warranty, insufficient coverage, no internal cameras and cannot be upgraded

1. New Recorder and Cameras
2. Add internal Cameras
3. Auction/sell old NVR cameras

Project Number	2020.3
-----------------------	--------

Status	Completed
Stage	Final
Expected Completion	Saturday, 30 May 2020

Actual Completion Monday, 1 June 2020**Budget** \$ **6,000.00****Actual (to date)** \$ 5,670.50**Variation** \$ **329.50** *Under budget*

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 6,000.00	Savings
2	Donations/Collections - specific to	\$ -	Request
	Total In	\$ 6,000.00	

Expenditure	Item	Cost (inc GST)	Ref.	Supplier
1	Supply & Install	\$ 5,670.50	Inv 11605	OfficeTek
	- Invoiced: Inv 11605			
	Total Out	\$ 5,670.50		

NOTES:

16 Channel NVR, 12 x 6MP cameras -
supply and installation

1. OfficeTek (Yusuf Saleh) - and 12 TB HD

Quotes

\$ 4,900.50

Vendor

Q1807d OfficeTek

2. Intec Security Pty Ltd (Simon
Monaghan)
Intec had 8TB HD

\$	5,555.00
----	----------

 IQ-20028 Intec

1. Actual - 2 more cameras and labor/par

\$5,670.50 Inv 11605 OfficeTek

Outstanding items to be done locally:

- 1 Put junction box cover - front N/W corner
- 2 Configure Ladies camera section as a blackout on screen
- manual & instructions provided
- 3 Store all login details in BCP file
- 4 Donate old unit and cameras to BCEC Brisbane City Education Centre (Br. Bilal)

2020.4

Project Title

Imam Unit & Office Update

Prepare new Imam's Unit 119B and mosque office

**Objective/
Summary**

Ready, repair, clean and furnish Imam Unit and Mosque Office for new Head Imam.

1. Final clean and repairs
2. Furnish - procure and deliver

Project Number	2020.4
-----------------------	--------

Status	In Progress
Stage	Final
Expected Completion	Wednesday, 27 May 2020

Actual Completion TBD

Budget \$ 1,000.00

Actual (to date) \$ 929.62

Variation \$ 70.38 **Under budget**

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 1,000.00	Savings
2	Donations/Collections - specific to project	-	Request
Donations	Source	Item	Ref
1	Sister Sumna Thanvi	Chairs, tables and bed	
2	Br Tahir and Sis Shamshad	Bookshelf	
3	Br Mohideeen	Misc - Kitchen	
4	Br Hafiz	Misc - Kitchen and electrical	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	Office Chairs x2 - for Office & home	\$ 370.95	FKDV4PNG	Kogan
2	Couch	\$ 199.00	9039931	IKEA
3	Recliner - Maulana			TBD
4	Plumbing - Bidet and fittings	\$ 94.13	4 Invs	Bunnings

5	Roller blinds x 4	\$ 194.54	IN0054943	Curtain Wonderland
6	Furniture - Table and bedside		TBD	TBD
7	Wifi Extended - to reach unit	\$ 71.00	469792	Umart
8	Fencing & Gate	-	No charge	Board of Directors
	Total Out	\$ 929.62		

2020.5

Project Title

Car park reseal

Apply finishing layer on car park

**Objective/
Summary****Apply finishing layer before further wear and tear occurs on entire carpark area.**

1. Redo carpark tarseal
2. Remark/repaint all parking and signs

Project Number	2020.4
-----------------------	--------

Status	New
Stage	Quote
Expected Completion	Jun-21

Actual Completion TBD

Budget	\$	40,000.00
Actual (to date)	\$	-
Variation	\$	-

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ -	Savings
2	Donations/Collections - specific to project	\$ 40,000.00	Request
	Total In	\$ 40,000.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	Reseal with tarseal			TBD
2	Mark and paint all signage			TBD
	Total Out	\$ -		

NOTES:

Seek Quotations

Seek Donations

2020.6

Project Title

3 Bedroom House**Stormwater**

Fix drainage

Protect integrity of 119A House
foundation with remediation –
plumbing, add water tanks and fix
stormwater drainage.

1. Fix downpipes
2. Water tank
3. Stormwater drainage

**Objective/
Summary**

Project Number	2020.6
Status	New
Stage	Quote
Expected Completion	Dec-20

RFQ - request for quote

Actual Completion TBD

Budget	\$	5,000.00
Actual (to date)	\$	-
Variation	\$	-

Funding	Source	Amount (Budget)	Ref
1	Mosque Funds	\$ 3,000.00	Savings
2	Donations/Collections - specific to project	\$ 2,000.00	Request
	Total In	\$ 5,000.00	

Expenditure	Item	Cost (Paid) (inc GST)	Ref.	Supplier
1	Storm water drainage - plumbing			TBD
2	Water Tanks			TBD
	Total Out	\$ -		

NOTES:

Seek Quotations - RFQ

Seek Donations

ServiceSeeking & Wally (Plumber)