

Conditions of entry



THE BALD HILLS ISLAMIC EDUCATIONAL ORGANISATION LTD

The Bald Hills Islamic Educational Organisation Limited is a company limited by guarantee and as such is governed by rules and regulations that apply to standard work practices as well as not for profit organisations. The below condition of entry applies to all individuals within our community that visit this mosque. This conditions are not limited to but works in conjunction with our various documents such as our values & purpose and equal opportunity policies etc.

All attendees to this mosque must at all times adhere to these conditions whilst upholding our company values and integrity. These conditions are set out as a guidance to help maintain community integrity as well as having a clear, defined & accountable policies and processes to ensure all visitors feel safe and empowered to raise any concerns if and when they arise. Conditions are as follows but not limited to:

- Agree to comply with the host Organization's Code of Conduct & entry conditions
- Acknowledge the values and objectives of the organization
- Agree that female toilets and bathrooms will not be used by male visitors
- Cleanliness is next to godliness so I will keep the place clean to the best of my ability and leave the place in the same state entered or better
- Am accountable for any accompanying visitors and or students
- Will be law abiding & can confirm various checks has been conducted on individuals and group prior to proceeding to BHM for jamaat & or madrasa
- Agree to follow the necessary processes for Workplace health and safety and TBHIEO processes and procedures whilst on premises and notify BOD if any new risk is identified
- Agree not to interfere with local laws and processes
- Agree to report and pay for any damages caused by any visiting group either by madrasa or Jamaat and where applicable individuals that have caused the damage
- Any coordinator/Amir agrees to share list of names and contacts of accompanying visitors/children and parents (without any sensitive infor that is prohibited by law with BOD for their filing)
- All rest, sleep, cook, play, painting art & craft and eating are in designated areas (not in the main mosque) and will always put paramount importance on cleanliness and safety.
- Visitors have been made aware of cleaning time schedules and Jamaat and madrasa times, hence removing double booking and or conflict (Refer schedule time table)
- Agree where a visitor does not comply he or she will be reported and asked to leave by an authorized individual.
- Agree where there is a Risk identified or an Incident has occurred this will be reported to the coordinator with the intention of it being presented to the BOD with 24hrs (none major) immediately (major)
- All individuals are aware of the key contact points and fire evacuation maps, and gathering points for when this may be required
- Ensure all property of TBHIEOL remains on premises unless authorized by the BOD prior & any usage off of the organisations facilities has had prior approval from the BOD
- Ensure all unaccounted assets such as keys, tools etc is reported to the secretary for it to be captured in our various registers
- Agree that entry and exit from property is at your own risk & you have taken necessary steps to ensure safety of yourself and your assets prior to attending to Salah & or event on site