

CODE OF CONDUCT



THE BALD HILLS ISLAMIC EDUCATIONAL ORGANISATION LTD

Every patron of this organisation is expected to comply with a code of conduct determined by the Company's Board of Directors.

All patrons should always endeavour to comply with the following standards of conduct:

1. Should act honestly, in good faith and in the best interests of the company as a whole and its values.
2. All patrons has a duty to use care and diligence in fulfilling the functions entrusted and in exercising any powers delegated.
3. Patrons should use the powers of office for a proper purpose, in the best interests of the company & community as a whole.
4. Individuals should recognise that the primary responsibility is to the company & community as a whole but may, where appropriate, have regard for the interest of other stakeholders and or peers of the company/community.
5. Individuals should not make improper use of any information acquired as a member& or share confidential documents with non-members
6. Individuals should not take improper advantage of their position in any sub-committee delegated
7. Individuals should properly manage any conflict (as per company's guidelines) with the interests of the company.
8. Individuals has an obligation to be independent in judgement and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by fellow members
9. Confidential information received by Individuals in the course of the exercise of directorial duties remains the property of the company from which it was obtained and it is improper to disclose it, or allow it to be disclosed, unless that disclosure has been authorised by the company, or the person from whom the information is provided, or is required by law.
10. Individuals should not engage in conduct likely to bring discredit upon the company and or organisation.
11. Every patron (includes Directors) that will be dealing directly with children will need to hold blue cards
12. Every other patrons (Reference point 11) (Excludes directors), will need to have in attendance 2 or more individuals present or prior approval from BOD will need to be obtained so alternative arrangements can be made.
13. Individuals has an obligation, at all times, to comply with the values, as well as the letter, of the law and with the principles of this Code.